

JACQUELINE STILLWELL

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ABILITIES

Leadership/Administration

- * Served as leader for several non-profit organizations
- * Interpreted the leadings of a body of Friends, articulated the vision, guided the development of a strategic plan and raised the financial support necessary to faithfully bring those leadings to fruition
- * Provided leadership and operational accountability for administrative team & staff
- * Nurtured spiritual life of organization
- * Lead organization in analyzing and addressing short and long-term challenges, and developing strategic plans using Friends discernment process effectively
- * Established and organized objectives and priorities to ensure effectiveness and compliance with organizational mission and goals
- * Prepared, implemented and monitored operating plans and annual budget with responsible prudence in multiple year context; set & evaluated fundraising priorities
- * Made and implemented difficult budget and personnel decisions with appropriate input, transparency, compassion and grace
- * Set goals, supervised & evaluated job performance to maintain program excellence and nurture professional growth; hired, reassigned and terminated staff as needed
- * Ensured organizational compliance with local, state and federal regulations
- * Effectively managed people with a wide variety of learning styles and cultural differences in a collaborative manner

Communication/Program Development

- * Facilitated effective communication with board, staff, volunteers, and constituents
- * Embraced divergent perspectives, respectfully listening for the wisdom of each one and seeking common ground
- * Articulated mission of institution to broader community and maintained positive public relations using multiple mediums
- * Directed development and marketing work; created and implemented annual giving campaigns and obtained major gifts
- * Planned and conducted training workshops for community leaders, volunteers, and staff in: communication, goal planning & implementation, problem solving, clerking, fundraising, governance practices, community & organizational development
- * Monitored the development, implementation and evaluation of programs; initiated creative collaboration to develop new programming
- * Researched, wrote, implemented and evaluated grants
- * Advised and supervised students on independent study projects; dealt specifically with historic, economic, social and cross-cultural perspectives of basic human problems

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WORK HISTORY

General Secretary	<u>Right Sharing of World Resources</u> , IN	2015 - present
Administrator	<u>Tobias Community, Inc.</u> , Temple, NH	2013 - 2014
Head of School	<u>The Meeting School</u> , Rindge, NH	1990 - 2012
Program Manager	<u>Dane County Private Industry Council</u> , WI	1985 - 1988
Area Coordinator	<u>United Migrant Opportunities Services</u> , WI	1984 - 1985

EDUCATION

M.S. Organization and Management; Antioch University New England, Keene, NH
B.A. Education/Psychology (global multidisciplinary studies); Friends World College, NY
Assoc. Degree Education and Arts; Skjeberg Folkehøgskole, Østfold, Norway

COMMUNITY SERVICE / INTERESTS

- New England Yearly Meeting - served as Presiding Clerk, and on Ministry & Council, Sessions, Youth Programs and Friends General Conference committees
- Friends General Conference - served on Personnel, Discernment & Priorities, Ministry and Nurture, and Executive committees; clerked Yearly Mtg. Visitors committee
- Monadnock Meeting – member of Gibara and Religious Education committees; served on Ministry & Council and Finance committees and as Clerk of Meeting
- Serve on Quaker Renewal Work Group of Friends Council on Education, and Advisory Committee of Friends School of Portland
- Peace Corps Volunteer – created vocational training program for mentally handicapped youth at Instituto Neurologico de Guatemala
- Contra dancing, sewing & quilting, knitting, singing
- Lead workshops in “Power of Enough”, and Friends practices of clerking, eldering, governance
- Fluent in Spanish and knowledgeable in Norwegian

References available upon request